



**YOUTH BUILD – FUND REMITTANCE FORM**

SCHOOL/YOUTH GROUP: \_\_\_\_\_

DATE OF EVENT: \_\_\_\_\_

POC: \_\_\_\_\_

TEL. #: \_\_\_\_\_

EVENT DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**MONEY COLLECTED:**

<b>CASH</b>	<b>\$</b>
<b>CHECKS</b>	<b>\$</b>
<b>TOTAL RAISED</b>	<b>\$</b>

- Checks should be made payable to Habitat SHR, in check reference (for) area please note for Youth Build.
- Make sure a phone number and address is on all checks.
- Write name(s) and amount(s) in area on form under checks.
- All funds should be mailed to Habitat SHR, 900 Tidewater Dr., Norfolk, VA 23504. Please do not mail cash. Your school/youth group should deposit cash to its account and remit a check drawn on its account made payable to Habitat SHR. Again, in reference area please note Youth Build.
- All funds should be remitted to Habitat no later than one week after your fundraising event.
- Please keep a copy of the remittance form for your records.

**Questions: contact Director of Development for Habitat SHR at 757.640.0590 x 219 or [development@shrhabitat.org](mailto:development@shrhabitat.org)**